



Sedlescombe Parish Council

Finance Committee Agenda

You are hereby summoned to attend the Finance Committee Meeting of the Parish Council on Tuesday 15th April 2025 at Sedlescombe Village Hall, CR2 at 18:30 when it is proposed to transact the following business.

Signed: Jackie Scarff

Proper Officer & RFO to Sedlescombe Parish Council
07531 065469 / clerk@sedlescombeparishcouncil.gov.uk

Public participation on matters on the agenda at the chairman’s discretion. In accordance with Standing Orders 3(e-k), the session will last for no longer than 10 minutes with a person speaking for no longer than 2 minutes.

End of public participation.

08/04/2025

Item	Agenda Item (F24.)	
42.	To receive and accept apologies & reasons for absence (LGA 1972 s85 (1))	
43.	<p>Interests in accordance with the Localism Act 2011 and the Parish Council Code of Conduct. To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result.</p> <p>Pecuniary Interests Other Interests (Non-Pecuniary)</p> <p>To consider granting any requests for dispensation as appropriate. Reminder any changes to register of interests should be notified to the clerk immediately.</p>	
44.	To consider the minutes of the finance executive committee meeting on 18 th February 2025 for approval and signing as a true record.	
45.	<p>If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</p> <p>‘That under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’</p>	
46.	To consider for adoption the following policies. Investment Policy Financial Reserves Policy Internal Control Policy	
47.	<p>Finance and Audit Reports</p> <ul style="list-style-type: none"> i To receive the monthly statement of accounts to 31st March 2025 ii To receive the bank reconciliations to 31st March 2025 iii To consider for approval invoices received including those paid as due. iv To review the budget v actuals for the year ending 31st March 2025 v To review Earmarked Reserves for the year ending 31st March 2025 vi To review the initial statement of accounts report for the year ending 31st March 2025 and agree any actions required. 	
48.	To review the asset register and agree any actions required.	
49.	<p>Reports & Questions:</p> <p>To receive reports and questions from Members in brief, including items for next agenda.</p>	

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the draft minutes are published.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

Sedlecombe Parish Council

Bank - Cash and Investment Reconciliation as at 31 March 2025

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2025	Current Bank A/c Barclays	0.00
31/03/2025	Barclays Active Saver	0.00
31/03/2025	West Brom Savings Account	23,395.87
31/03/2025	Lloyds	100.00
31/03/2025	Unity Trust	26,520.07
31/03/2025	CCLA Deposit fund	92,196.75

142,212.69

Unpresented Payments

25.00

142,187.69

Receipts not on Bank Statement

0.00

Closing Balance

142,187.69

All Cash & Bank Accounts

1	Barclays Current Bank A/c	0.00
2	BarclaysActive Saver	0.00
3	West Bromich	23,395.87
5	Lloyds Bank	100.00
6	Unity Trust Bank	26,495.07
7	CCLA	92,196.75
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	<hr/> 142,187.69 <hr/>

**Bank Reconciliation Statement as at 31/03/2025
for Cashbook 2 - Barclays Active Saver**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Barclays Active Saver	31/03/2025		0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 31/03/2025
for Cashbook 1 - Barclays Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current Bank A/c Barclays	31/03/2025		0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 31/03/2025
for Cashbook 7 - CCLA**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CCLA Deposit fund	31/03/2025		92,196.75
			<u>92,196.75</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			92,196.75
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			92,196.75
		Balance per Cash Book is :-	92,196.75
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Statement of Account

Mrs Jackie Scarff
The Red House
Lower Street Ninfield
TN33 9ED

5 March 2025

Account name: **Sedlescombe Parish Council**
Account number: **PS1008576-001**
Statement period: **31/01/2025 to 28/02/2025**

Account summary

Total valuation as at 28 February 2025 **£91,922.46**
Total valuation as at last statement at 31 January 2025 **£71,848.22**

Holdings as at 28 February 2025

Fund name	Unit/share holdings	Price per unit/share	Value
The Public Sector Deposit Fund SC4 GB00B3LDFH01	91,922.4600	£1.00	£91,922.46
Total value			£91,922.46

Transactions for the period from 31 January 2025 to 28 February 2025

The Public Sector Deposit Fund SC4

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
04/02/2025	Income Reinvestment	74.2400	£1.0000	£74.24
20/02/2025	Deposit	20,000.0000	£1.0000	£20,000.00

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

The average Fund yield for this period was 4.57% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Feb 2025	04/03/2025	Reinvestment	£274.29	PS1008576-001

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at clientservices@ccla.co.uk.

Bank Reconciliation up to 31/03/2025 for Cashbook No 7 - CCLA

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Clear</u>	<u>Payee Name or Description</u>
03/03/2025			274.29	274.29		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>274.29</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/03/2025
for Cashbook 5 - Lloyds Bank**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds	31/03/2025		100.00
			<u>100.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			100.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			100.00
		Balance per Cash Book is :-	100.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 31/03/2025
for Cashbook 3 - West Bromich**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
West Brom Savings Account	31/03/2025		23,395.87
			<u>23,395.87</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			23,395.87
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			23,395.87
		Balance per Cash Book is :-	23,395.87
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date